



Top Hats Show – Director’s Contest Information

Saturday, March 16, 2024

Facility: Plum Senior High School
900 Elicker Road
Pittsburgh, PA 15239

The Top Hats are excited to be your host for this evening’s contest and we cannot thank you enough for your participation.

For this event to be a rewarding one for all, we encourage you to read all the information provided below, since this is the first time we are hosting at this venue.

We hope you have a wonderful experience.

Percussion Entrance Opens:	1:30 PM
Guard Entrance Opens:	2:00 PM
Spectator Entrance Opens:	2:30 PM
Cafeteria Opens:	2:30 PM
Show Starts:	3:00 PM

Guards & Majorette Groups: Horizontal Center Line: To make the flow of this show as smooth and as safe as possible for all units, the center line will be horizontal. Please see diagram.

Guard & Majorette Groups Prop/Tarp Drop Off: Please drop off your props and tarps at Door 25 no more than 1 hour before performance time. Follow signs to main gym and prop drop off. Props must be removed immediately following performances.

Guard & Majorette Unit Drop Off: Unit check-in will be at door 22 which is conveniently located by the prop entrance. Refer to the map and follow outside signage.

Bus Parking: Please see outside facility map for route to unit drop off, equipment drop-off and designated equipment truck and bus parking areas. *Once you drop off the units, we ask you to move to the employee lot (Door 44) indicated on the map for bus parking so that the spectators can use the lots closest to the spectator entrance.*

Staff, TRWEA & Judges Parking: Reserved parking will be near baseball field & tennis courts. This will provide you the easiest access to the unit entrance.

Unit Entrance: Only performers and up to 10 designated staff members will be admitted free of charge. All others MUST enter through the spectator entrance and pay full admission.

Hallways: Please do NOT spray unsustainable amounts of hairspray, body paint, body glitter, etc. in the hallways, restrooms or anywhere inside the building. Unless used in moderation, we ask that you make those drastic changes outdoors or prior to arrival.

Locker Rooms: Men's and women's locker rooms are available for performer use to change into uniforms. Please be respectful as you will be sharing these facilities with other units. Please remove all belongings within 30 minutes after your performance concludes.

Unattended Items: The Top Hats, TRWEA and Plum Area School District will NOT be held responsible for any lost or stolen property.

Sound Testing: One hour prior to the start of the contest and during intermission at the discretion of the sound engineer.

No Spinning or Twirling in Hallways: Equipment may only be used in the warm-up area and performance area. For the safety of patrons and performers alike, as well as to preserve school property, this rule will be strictly enforced.

Show Guides: We will do our best to provide a tour guide for each unit. However, please be prepared to make sure you are outside the body warm up area at your designated time and that you know the flow to the performance area just in case.

Footwear required: Performers are required to wear footwear up until they get to the gym for their performance. Shoes should be readily available once the unit leaves the gym.

Inspection: Located outside warm up area. All equipment will be inspected so please make sure everything is properly taped.

Guard & Majorette Warm-up Area: A body only and then a separate equipment warm-up area will be provided. Soundtrack can only be used in the equipment warm-up area. The body warm up is behind main gym so we ask that you do not use music in this area.

Protective Tarp: A protective tarp may cover the performance surface in the main gym. We ask that you stay on the protective tarp in the equipment warm up area.

Props/Equipment: All units must remove equipment/props from premise immediately after performing.

Unit Seating: Backside of gymnasium.

Percussion Groups: Vertical Center Line. See gym flow diagram.

Percussion Groups Warm Up Areas: Please note that each percussion group has been assigned a different warm up area to make this as easy as possible for all participating units.

Greenville Indoor Percussion: Warm Up Area: Main Gym. Please do NOT unload at percussion drop off. Instead, you will unload at the prop entrance, go to Guard unit check in and your warm up will be in the main performance gym. Locker rooms available to change. Must remove all items from locker rooms 30 minutes following performance.

Gateway Percussion: Your Check In & Equipment Drop Off will be at Door 1. Once checked in please head to Gym II with your equipment which is your warm up area. There will be locker rooms for you to change. Please do not leave anything in the warm up area. Must remove all items from locker rooms 30 minutes following performance.

McKeesport Percussion: Your Check In & Equipment Drop Off will be at Door 1. Head to Band Foyer with your equipment which is your warm up area. There will be locker rooms for you to change. Please do not leave anything in the warm up area. Must remove all items from locker rooms 30 minutes following performance.

Transit to/from Performance Gym: Only Gateway and McKeesport percussion units will need to go outside from warm up to the performance Gym. McKeesport follow signs to Warm Up II. You will go through that gym to get to the outside ramp to the main gym.

Percussion Groups Exiting Performance Gym: Once your performance concludes, you will exit the gym directly to the outside loading dock. Equipment trucks should be available at that area immediately following your performance and once loaded need to move back to designated truck/bus parking lot.

All Units Attending Critique: If you are attending critique you must sign up prior to the show through the Director's site. If you signed up and do not attend, a penalty will be assessed.

Commentary: Available via competition suite after your performance.

Award Ceremony: Immediately following the final performance.

Retreat: Captain's Only retreat.

A special thank you to the TRWEA Board of Directors for all your hard work and dedication! Also, best wishes to all the performers and staff. Have fun on the floor tonight and best of luck as you push toward these final weeks of the season.

If you have any questions, please do not hesitate to call (724)931-0296.

Kindest Regards, Paula Sikorski & The Top Hats