



## ***Three Rivers Winter Ensemble Association Championships***

April 1, 2023

Hello Unit Directors!

On behalf the TRWEA Championship Committee; welcome to Championships 2023! Below is some important information that we hope will assist you in making your experience a great one.

### **GENERAL INFORMATION:**

Doors open: 2:00 PM

Opening ceremonies: 3:00 PM

Location: Norwin High School, 251 McMahon Drive, North Huntingdon, PA 15642

EMERGENCY CONTACT: Laurie Junker – 412-523-1862

Admission prices: \$13.00 Adults,  
\$11.00 Students & Senior Citizens  
Children 5 & under are free

Video recording groups other than your own is prohibited. Flash photography is strictly prohibited for the safety of the performers.

**SPECTATOR ENTRANCE:** Spectator parking will be in the front lot and back lot. All spectators will enter through the athletic entrance of the school (across from stadium). No spectators will be allowed to enter at unit check-in.

**UNIT ENTRANCE:** Unit check-in is on the left side of the building as you face the main entrance (under blue overhang). Ten (10) staff or personnel will be admitted free of charge. FLOOR CREW beyond the ten (10) personnel will be admitted but will be required to pay normal spectator entrance fee.

**PROP/FLOOR/EQUIPMENT CHECK-IN (Guard):** All personnel must go to unit check-in (door 6) PRIOR to unloading equipment. Props/tarps will enter door 4 which is next to unit check-in.

If possible, please do not unload your equipment more than 1 hour before your performance time to avoid back-ups. To avoid traffic jams at the end of the show, please remove your equipment promptly after performance. It is very important to not block traffic for an extended period of time during load/unload. Thank you for the cooperation.

**PROP/FLOOR/EQUIPMENT CHECK-IN (Percussion):** All personnel must go to unit check-in (door 6) PRIOR to unloading equipment. Please follow the unloading times on the performance schedule. **Please read the important information below regarding percussion unloading/loading as it is different than our regular season show:**



**WARM UP A (Gym):** All percussion units that are assigned warm up A will park ONLY their trucks on the road that is in front of the main entrance of the school. Please stay on the side closest to the building for unloading and loading. Once you park your truck to unload, it will stay there until you are ready to leave at the end of the show. Please be sure to leave enough space between trucks so that loading after your show can occur.

**WARM UP B (Auditorium):** All percussion units that are assigned warm up B will pull their trucks up to the side of the building where the garage door is to unload onto the stage (next to door 9). Once you have unloaded, your truck MUST be moved to the front of the building where the main entrance is (same as warm up A above). You can then park ONLY your truck there for the remainder of the show. Please park your trucks on the side of the road closest to the parking lot. Once you are done performing, you can then load your equipment where your truck is parked. Please be sure to leave enough space between trucks so that loading after your show can occur.

**BUS/ GUARD EQUIPMENT TRUCK PARKING:** Busses/equipment trucks should park in the band parking lot, which is near the baseball field where the blue tower is. Buses will drop performers off at Unit Check in, proceed around the building and make a left and then a right into the parking lot.

Equipment trucks can unload at the prop area (door 4) and then park in the band parking lot. All buses and equipment trucks must park in the parking lot after unloading/loading equipment. We appreciate your cooperation.

**PERFORMER/STAFF CAR PARKING:** Due to limited parking, all performers and unit personnel arriving by car must park in the Spectator parking across from the main entrance. We appreciate your cooperation.

**PERCUSSION WARM-UP:** Warm up areas are indicated on the map. Please do not block traffic or parking areas.

**COLORGUARD WARM-UP:** Warm up is separated between body and equipment warm up.

**INTERVAL LINE AND TARP FOLDING:** Please refer to the included maps. Interval line is horizontal.

**PERFORMER AREAS:** Restrooms are available throughout the performer areas for changing. This is a large event so please be respectful with how much space you use. If possible, please remove or downsize your area immediately after performance so other groups can utilize it.

Do not make a mess or damage the facility. Excessive use of hairspray, glitter, etc should be done outside. No spinning or equipment use outside of the Gym or warm-up areas.



**PERSONAL ITEMS:** Please do not leave valuable personal items in the hallways. Bring valuables at your own risk!! TRWEA, Norwin Band Aides nor Norwin High School is not responsible for lost items.

**SOUND TESTING:** 15 minutes prior to the contest and during breaks at the discretion of the contest coordinator and sound technician.

**FOOTWEAR AND EQUIPMENT PROTECTION:** All equipment MUST be properly padded and protected to prevent damage. Performers are strongly encouraged to wear shoes outside of the performance area.

**PERFORMER SEATING:** All performers and unit personnel will be required to sit on the back side.

**APPAREL:** Championships T-Shirts and other apparel will be available for sale in the hallway outside the gym. Apparel can also be ordered online and shipped home after the event.

**EVENT PROGRAMS:** Championships keepsake programs are available at the admission table.

**CONCESSIONS:** There is a concession area located in the cafeteria. Due to school policy, all food and drinks must remain in the cafeteria. There is no food or drink permitted in the gymnasium at any time. No outside food is permitted into the facility.

**CRITIQUE:** There is no critique at the Championship event.

**AWARDS:** There will be an award ceremony as indicated on the schedule. All performers will be asked to line up in the equipment warm-up area for a full retreat. Contest Coordinators will direct the performers from there. Unit directors should sit in the back side seating during retreat. Distributing items to performers during retreat, other than TRWEA medals, is not permitted.

Thank you for being part of the TRWEA Championships. We are confident it will be a great experience for everyone. We would also like to thank everyone that has helped to make this event possible. The extensive list includes our show day volunteers, sponsors, vendors, Norwin Band Aides, TRWEA staff, TRWEA management, and most importantly the TRWEA membership.

Sincerely,

The TRWEA Championship Committee